

## **MARP REIMBURSEMENT POLICY**

**IN ORDER TO GET REIMBURSED FOR MILEAGE EXPENSE YOU MUST COMPLETE A MILEAGE REIMBURSEMENT FORM. THE CURRENT FEDERAL REIMBURSEMENT MILEAGE RATE IS USED TO TABULATE THESE REPORTS. TO GUARANTEE REIMBURSEMENT THE CURRENT MARP PRESIDENT SHOULD BE CONSULTED FIRST AND AGREE TO THE REIMBURSEMENT.**

**ROUTINE TRAVEL TO THE BOARD OF PHARMACY MEETINGS IN JACKSON, MS BY THE DELEGATED MARP REPRESENTATIVE ARE APPROVED IN ADVANCE BUT A MILEAGE REIMBURSEMENT FORM MUST BE SUBMITTED. RELATED MEAL EXPENSE WITH THIS TRAVEL TO THE BOARD OF PHARMACY MEETINGS IS APPROVED AS IS HOTEL EXPENSE SHOULD THAT BE NECESSARY.**

**TRAVEL AND ACCOMMODATIONS AND REGISTRATION TO OTHER REGIONAL SEMINARS SHOULD FIRST BE APPROVED BY THE CURRENT MARP PRESIDENT AND A MILEAGE REIMBURSEMENT FORM WILL BE REQUIRED FOR REIMBURSEMENT OF MILEAGE EXPENSE.**